**Public Notice of Personnel Committee Meeting  
AGENDA**

The Mellen School District Board of Education Personnel Committee will meet on

**Tuesday, January 4, 2022 at 2:30 pm in the Conference Room.**

The purpose of the meeting will be to discuss the following:

**Open Session**

1. Discuss E4E/ACP Coordinator Job Description
2. Discuss CTE Coordinator Job Description

**Closed Session**

The Committee will convene in closed session per Wis. Stat. §19.85(1)( c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to:

1. Staff Salary Requests

The Committee will return to open session to take action as may be necessary or appropriate on the closed session agenda items and address the remaining agenda items.

**Adjournment**

Note: A majority of the members of the Mellen School District Board of Education may be in attendance, but no action will be taken by the Board of Education at this meeting.

"Upon request to the Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."