



# School District of Mellen

420 South Main Street

P.O. Box 500

Mellen, WI 54546

Phone: (715) 274-3601 Fax: (715) 274-3715



October 31, 2023

Dear Parent/Guardian,

Since the first day of school, we have distributed over 132 Chromebooks to our students allowing them to access important digital learning tools for this school year. Students can use these laptops to complete assignments both in school and at home as well as accessing the programs they need throughout the year to be successful in learning.

We have a process in place to help students who encounter hardware and software issues with their school issued Chromebooks, including the "swapping" of CB's if they encounter technical issues with their Chromebook.

However, **students and families are responsible for maintaining the integrity of their school issued laptop and are liable for damage done to the laptop or if the laptop is missing or is not returned as requested at the end of the school year.**

Per the 1-1 Technology Chromebook Guide (**Repairing or Replacing Your Chromebook p.5**), "Students and parents will be charged for Chromebook damage that is a result of misuse or abusive handling."

As outlined in the student handbook the cost for lost or damaged laptops are as follows:

- Device replacement (new) \$225 - \$275 depending on the model
- Power adapter replacement \$12 - \$15 (school cost for a replacement adapter)
- Replace Missing Keys \$5 - \$10

That is why we highly encourage families to take advantage of the **optional insurance** being offered through a partnership with **Safeware** and Mellen School District. This is a group policy discount that provides coverage for the device that is issued to each student for any accidental damage that might happen. **The cost of this insurance is between \$27-\$38 for one year of coverage, per device.**

Please click the following link for more information: [www.safeware.com](http://www.safeware.com)

The link includes information about this insurance policy and the QR code attached has a portal to purchase the insurance directly. If you have any questions you can contact us at 715-274-3601.

Sincerely,

Rhonda Elmhorst-Friemoth  
Superintendent  
Mellen School District

Sincerely,

Chris Scholz  
IT Coordinator  
Mellen School District

## Open Enrollment Portal

Your school has partnered with Safeware a leader in product protection since 1982, to provide a comprehensive plan to protect your students device.

Enrolling is simple!

**Step 1:** Visit your custom enrollment portal by scanning the below QR code or clicking the link below

**Step 2:** Provide your District ID and Serial Number

**Step 3:** Provide credit card information for payment



**DISTRICT ID:**

DIST0131

**UNIQUE ID TYPE:**

Serial Number

Scan code or visit:

[partner.safeware.com/openenrollment](https://partner.safeware.com/openenrollment)

## Your Plan

Every technology deployment is unique. With multiple coverage types, flexible terms options, and no restrictions on make or model, you can select the perfect plan to protect your investment.

### Accidental Damage Coverage

Damage coverage with no deductibles or service fees.

No Deductibles



Parts & Labor



Accidental Damage



Drops



Falls



Cracked Screens



Liquid Spills



## Program Details

Device Type	Coverage Type	Coverage Period	Premium	Transaction Fee	Your Cost
Asus C204	Accidental Damage	1 Year	\$25.01	\$2.00	\$27.01
Acer Spin 311	Accidental Damage	1 Year	\$26.81	\$2.00	\$28.81
HP 14 G7	Accidental Damage	1 Year	\$30.49	\$2.00	\$32.49
Acer 515	Accidental Damage	1 Year	\$35.65	\$2.00	\$37.65
HP X360	Accidental Damage	1 Year	\$35.65	\$2.00	\$37.65

## Frequently Asked Questions

### How do I pay for the coverage?

Once you reach the enrollment portal you will have the opportunity to pay for coverage via credit card.

### Is my personal information secure on the site?

This Web site is secured with a GoDaddy.com Web Server Certificate. Transactions on the site are protected with up to 256-bit Secure Sockets Layer encryption.

### How do I file a claim?

Please contact your school to initiate the claims process. We will work with them directly to repair or replace the affected device.

### Who do I contact with questions?

Please contact your school with any questions. Your school will coordinate with Safeware directly to resolve any questions or concerns.